

Dear i3 Registrants,

**Thank you for registering for the 2018 SCASA Innovative Ideas Institute, June 17-20, 2018!** We're looking forward to seeing you and we appreciate your support! Below is important information as you make your final preparations for the conference. **Please read all information carefully.**

### **General Sessions – IMPORTANT!!!!**

**Monday's general session will be held in the Palisades Conference Center at the Hilton Resort from 8:30 a.m. – 10:00 a.m.** The Hilton Resort is a five (5) minute walk from the Embassy Suites on the Boardwalk. The Boardwalk can be accessed from any of the hotel towers and at the pool area of the Embassy Suites. Volunteers will be located along the Boardwalk to direct you to the Hilton Palisades Conference Center. Shuttles will also be available from the Embassy Suites, condo and villa areas. Wednesday's general session will be held in the Kensington Ballroom at the Embassy Suites.

### **Registration**

Conference registration will begin at 3:00 p.m. and end at 7:30 p.m. on Sunday, June 17. Registration will be held in **Pembroke at the Embassy Suites**. Signs will be located in the hallways to direct you to the registration area. **We encourage all participants to register on Sunday evening because you MUST pick up your registration materials before attending the Opening General Session on Monday morning. Monday's general session will be held in the Palisades Conference Center at the Hilton Resort.** Registration will open at 7:30 a.m. on Monday, June 18, for those who are unable to register on Sunday.

### **Parking and Shuttle Information**

Attached is a pre-printed parking pass for the Embassy Suites and Hilton. Please print this pass and place in your dash when you arrive at Kingston Plantation. With this pass, the gate guard at both resorts will wave you through the gate. This will prevent long lines at the entrance gate. If you forget your pass, please tell the guard at the gate that you are with the SCASA Innovative Ideas Institute and you will receive a pre-printed parking pass for the entire week.

**Please note that once you enter Kingston Plantation, the guard gate has moved, so please follow the directional signs to the new gate.**

There will be security guards throughout the property to direct you to open parking spaces. Shuttles will pick up in various locations on the property. Please click on the link below to view the shuttle map and times. Again, we encourage you to register on Sunday, June 17.

If you are staying on property, we encourage you to walk or take a shuttle to the Embassy Suites or Hilton since parking is at a premium.

Shuttle Map & Times: <https://www.scasa.org//Files/Kingston%20Shuttle%20Routes%20and%20Map.pdf>

Overflow Hotel Shuttle Schedule:

<https://www.scasa.org//Files/Overflow%20Hotel%20Shuttle%20Schedule%20Printed.pdf>

### **Program**

Again this year at i3, SCASA is "Going Green" and we will **not** be printing a program book in an effort to be budget and eco-friendly! Below is the link to the online i3 program books. The full program includes complete descriptions of each session and the condensed version lists just the session names and times. We encourage you to view the online program book prior to coming to i3 so that you can plan the sessions you would like to attend. To help you with this, we have developed an i3 Session Map where you can list the top three sessions you would like to attend during each session time at the conference. You can also access the i3 Session Map from the link below.

You can view either program on your tablet or mobile device, but if you would like to have your own copy of the program at the conference, we encourage you to print a copy of either the full or condensed online program. We will have a few complete programs available for viewing as well as a complete description of each breakout session posted outside each breakout session door for sessions taking place in that room.

**Access/Download the 2018 Full and/or Condensed i3 Program Books** (on this page, you will find links to downloadable and view only programs): <http://www.scasa.org/content.asp?contentid=289>

### **i3 Mobile App**

Download the i3 mobile app to have all the information you need about the conference on your phone or tablet. ***Download the app at the following link:*** <http://eventmobi.com/2018i3>. The app is compatible with Apple, Android and Blackberry devices. Download instructions are attached. ***The app is new this year, so please download and do not use prior i3 conference apps.***

### **Bring Your Umbrellas and Raincoats**

Be sure to bring your umbrellas and raincoats as you will be walking between the Embassy and Hilton for the general session on Monday, June 18. Limited shuttle service will be available.

### **QR Code Readers**

QR codes will be used to share contact information with other attendees. You can download one of the suggested QR readers below.

**iPhone/iPad:** QR Reader for iPhone, QR Code Scanner Free, Scan for iPhone & RedLaser

**Droid:** QR Droid, QR Reader for Android, RedLaser

### **Internet Access**

This year, we are pleased to offer complimentary internet access to all conference attendees. Complimentary access will begin on ***Monday morning***. Connect to SCASA and enter password scasa2018.

### **Stay Updated During i3**

Know what's going on and get frequent updates during i3 by liking the 2018 Innovative Institute on Facebook and by following us on Twitter using ***#scasai3***. ***Also, be sure to download the i3 app at*** <http://eventmobi.com/2018i3>. The app is new this year, so please download and do not use prior i3 conference apps.

### **Bookstore**

The SCASA Bookstore is back and is provided by Scholastic Book Fairs! It will be open Sunday from 3:00 p.m. – 7:30 p.m. and Monday-Tuesday from 7:30 a.m. – 3:00 p.m. in Kensington D in the Embassy Suites. Be sure to stop by and check out the titles that are available.

### **Sundaes on Sunday**

The first conference event is Sundaes on Sunday from 7:30 p.m. – 8:30 p.m. on Sunday, June 17, at the Palmettos Pavilion. We encourage you to bring your family to this event.

### **Volunteers**

If you are interested volunteering at i3, we need you! To facilitate a breakout session, please click on the following link to sign up: <https://www.signupgenius.com/go/9040b4dada7283-20181>.

To help with registration or other areas, please click on the following link to sign up: <https://www.signupgenius.com/go/9040b4dada7283-2018>.

*(if you are unable to click on the links above, please copy and paste them into your browser)*

We look forward to seeing you at the beach!