

To: SCASA Members
From: Elizabeth (Beth) A. Phibbs, Executive Director of SCASA
Re: SCASA 2017-18 District Level Administrator of the Year Award
Date: March 21, 2017

The Special Recognition Committee of the SCASA Superintendents' Division is accepting nominations for the SCASA 2015-2016 District Level Administrator of the Year. The nomination information is below. Any associate superintendent, assistant superintendent, director, coordinator, or professional personnel at the district level may be nominated. The nominee must be a SCASA member. **Nominations must be received at SCASA by Wednesday, April 5, 2017.** The award winner will be recognized in June during the Innovative Ideas Institute.

NOMINATION INFORMATION

Nominee Name: _____

District: _____ **Position:** _____

Nominated by: _____

District: _____ **Position:** _____

Please attach a one page only statement for each of the following questions (total of 3 pages). Statements beyond the one page limit for each question will not be considered.

1. Give a personal endorsement of why you have nominated this person.
2. List or describe the nominee's involvement with the regional and/or statewide educational issues.
3. List or describe the nominee's most noteworthy accomplishments that have had a positive impact in improvement in his/her school district.

Return by Wednesday, April 5, 2017 via email to april@scasa.org.



Nominee's Certification From
(Must be completed by district superintendent)

The purpose of this form is to advise the nominee's superintendent that the employee has been nominated for the **2017-18 SC District Administrator of the Year** award. It also indicates that the superintendent understands the following obligations, opportunities, and responsibilities inherent in acceptance of the award.

- The award winner will have a special day in Columbia at the State House and will be recognized in the spring of 2018.
- The award winner will be recognized at the 2017 Innovative Ideas Institute in June and should be allowed to attend.

This certifies that I acknowledge and endorse the nomination of _____

as the _____ **representing South Carolina.**

Superintendent Name (please print): _____

Signature: _____ School District: _____
(Electronic signatures not accepted)